**INTER-AMERICAN AGENCY FOR THE** OAS/Ser.W

**COOPERATION AND DEVELOPMENT** AICD/JD/doc. 205/23 rev.1

**BOARD MEETING** 7 March 2023

Original: English

**INTER-AMERICAN AGENCY FOR COOPERATION AND DEVELOPMENT (IACD)**

**2023-2024 WORK PLAN**

Follow-up to the Work Plans of the Working Groups of the Management Board of the IACD and the implementation of the mandates of the 2022 General Assembly

(Approved at the meeting held on March 6, 2023)

BACKGROUND:

The Third Specialized Meeting of High-Level Authorities of Cooperation (December 2 and 3, 2021) established three working groups within the framework of the Inter-American Agency for Cooperation and Development (IACD) to ensure a more strategic approach to the work of the IACD, increase engagement between and among member states, and consequently more responsive to the needs of the region.

* Working Group 1: Aligning cooperation with CIDI Ministerial processes.
* Working Group 2: Fundraising to support partnership for development activities in the OAS/SEDI.
* Working Group 3: Position the IACD in the international development cooperation landscape.

This template is intended to provide further guidance in updating and defining an implementation plan that facilitates the achievement of concrete results on the mandates emanating from the Working Groups as approved by the General Assembly (AG/RES.2988(LII-O/22)) and (AG/RES.2985(LII-O/23)).

**REFERENCE DOCUMENTS/ MANDATES**

* Omnibus Resolution AG/RES.2988(LII-O/22) – [English](http://scm.oas.org/doc_public/ENGLISH/HIST_23/CIDSC00205E02.docx) | [Español](http://scm.oas.org/doc_public/SPANISH/HIST_23/CIDSC00205S02.docx)
* Program -Budget of the Organization for 2023 AG/RES.2985(LII-O/22) - [Español](http://scm.oas.org/doc_public/SPANISH/HIST_23/CIDSC00209S02.docx) - [English](http://scm.oas.org/doc_public/ENGLISH/HIST_23/CIDSC00209E02.docx)
* Statutes of the IACD (CIDI/doc.377/23) - [Español](https://scm.oas.org/IDMS/Redirectpage.aspx?class=cidi/doc.&classNum=377&lang=s) - [English](https://scm.oas.org/IDMS/Redirectpage.aspx?class=cidi/doc.&classNum=377&lang=e)- [Français](https://scm.oas.org/IDMS/Redirectpage.aspx?class=cidi/doc.&classNum=377&lang=f) *-* [Português](https://scm.oas.org/IDMS/Redirectpage.aspx?class=cidi/doc.&classNum=377&lang=p)
* Schedule of activities of the Management Board of the IACD for the 2021-2022 term. Document: (AICD/JD/doc-195/22 ***rev.1***) – [English](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=195&lang=e) | [Español](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=195&lang=s)
* Work Plans of the Working Groups of the Management Board of the IACD
  + Working Group 1 – Updated model for the CIDI ministerial process and the role of the region’s cooperation authorities: Document: (AICD/JD/doc-202/22) ***rev.1*** – [English](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=202&lang=e) | [Español](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=202&lang=s)   
    Form – Preparation of Work Plan of the IACD. Document: **(**AICD/JD/INF.83/22**)** – [English](https://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD/INF&classNum=83&lang=e) | [Español](https://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD/INF&classNum=83&lang=s)
  + Working Group 2 – Fundraising for partnership for development activities within the framework of OAS/SEDI: Document: (AICD/JD/doc-200/22 ***rev.1***) – [English](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=200&lang=e) | [Español](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=200&lang=s)
  + Working Group 3 – Role of the IACD in the international development cooperation landscape: Document: (AICD/JD/doc-201/22) – [English](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=201&lang=e) | [Español](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=201&lang=s)
* Proposed guidelines for the functioning of the working groups (Approved by the MB/IACD on March 23, 2022). Document: (AICD/JD/doc-194/22 ***rev.2***) – [English](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=194&lang=e) | [Español](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD%20XX.2.18/doc.&classNum=194&lang=s)
* Decisions of the Management Board of the Inter-American Agency for Cooperation and Development (IACD), adopted at the meeting held on June 22, 2022. Document (AICD/JD/DE-133/22) – [English](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD/DE&classNum=133&lang=e) | [Español](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD/DE&classNum=133&lang=s)
* Final Report on the III Specialized Meeting of CIDI of High Cooperation Authorities held on December 2-3, 2021. Document: (CIDI/RECOOP-III/doc.8/22 ***rev. 1***) – [English](https://scm.oas.org/IDMS/Redirectpage.aspx?class=XII.4.3%20CIDI/RECOOP/III/doc.%20&classNum=8&lang=e) | [Español](https://scm.oas.org/IDMS/Redirectpage.aspx?class=XII.4.3%20CIDI/RECOOP/III/doc.%20&classNum=8&lang=s)
* Decisions of the Management Board (Adopted at the meeting held on March 23, 2022). Document: (AICD/JD/DE-132/22) – [English](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD/DE&classNum=132&lang=e) | [Español](http://scm.oas.org/IDMS/Redirectpage.aspx?class=AICD/JD/DE&classNum=132&lang=s)
* Statutes of the Development Cooperation Fund (DCF). Art. 17 d -u. CIDI/doc.99/14 ***rev. 1*** [English](http://scm.oas.org/IDMS/Redirectpage.aspx?class=cidi/doc.&classNum=99&lang=e) | [Español](http://scm.oas.org/IDMS/Redirectpage.aspx?class=cidi/doc.&classNum=99&lang=s)

**WORKING GROUP 1**

**UPDATED MODEL FOR THE CIDI MINISTERIAL PROCESS AND THE ROLE OF THE REGION’S COOPERATION AUTHORITIES.**

***Reference Mandates***

* **AG/RES. 2988 (LII-O/22)**

1. Request the Management Board of the Inter-American Agency for Cooperation and Development (IACD) that, with the support of the cooperation authorities and in accordance with article 9 of the Statutes the IACD to consolidate a proposal to strengthen the cooperation management structure in the framework of the IACD, including tools for planning, resource mobilization, partnerships, execution, monitoring and evaluation.
2. Entrust the Management Board of the IACD with the task of promoting full alignment of sectoral cooperation priorities with OAS ministerial processes.
3. Entrust the Management Board of the IACD, with the support of the Executive Secretariat for Integral Development (SEDI) and in consultation with the cooperation authorities, to prepare normative proposals aimed at strengthening the IACD, for submission and consideration of the CIDI and its subsequent presentation to the General Assembly.

**Objectives**

1. Increase the levels of efficiency and effectiveness of cooperation among Member States with a multisectoral approach, with management based on standardized processes and supported by monitoring and evaluation tools.
2. Promote the role of the IACD as a central and unified instrument of the OAS for the implementation of the sectoral priorities defined in the ministerial processes.
3. Strengthen the role of the Management Board of the IACD and the substantive contribution of the focal points of international cooperation of the Member States.
4. Promoting full alignment of sectoral cooperation priorities with OAS ministerial processes.

**Member states:** Brazil, El Salvador, Honduras, and Uruguay

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| ***Objective 1:*** *Increase the levels of efficiency and effectiveness of cooperation among Member States with a multisectoral approach, with management based on standardized processes and supported by monitoring and evaluation tools.* | | | |
| **Actions** | **Expected result** | **Implementation schedule** | **Responsible / Implementation Methodology** |
| Include a fixed item on the agenda of one of the regular meetings of the Management Board of the IACD with the purpose of allowing representatives of Member States to discuss the institutional structure, administrative procedures, and role of governments in the planning and execution of the OAS international cooperation agenda. In support of this process, surveys and discussions at the technical level may be used through focus groups. | Improving the levels of commitment and participation, at the highest level, of Member States | Q2 2023  ongoing | IACD/Member States |
| Sensitize the highest sectoral authorities to the roles of CIDI, SEDI and AICD. | Increase in continental international cooperation by specific sectors (greater number of sectoral priorities identified in ministerial processes with effective implementation, through projects identified and approved within the scope of the IACD)  Increase commitment and engagement of member states to participate and align their work with the next meeting of the Hight Cooperation Authorities in 2024 | Q2 2023  proposal for "Alignment of cooperation with CIDI's ministerial processes".  Q2 2023  Development of Work Plans following the doc “Structure for the preparation of WORK PLANS of the IACD” | IACD/Member States |
| Present the cooperation nexus with the Ministerials at ministerial meetings to better link cooperation with the Ministerial process as envisioned in the Ministerial Cycle, how it works and what is expected. | Increased needs-driven multisectoral partnerships | Ongoing  2023 – 2024 | TCS/SEDI IACD/Member States |
| Development, approval and implementation of monitoring and evaluation tools for the alignment of cooperation with CIDI's ministerial processes, as regular components of IACD Work Plans. | Management based on standardized processes and supported by monitoring and evaluation tools. | Ongoing  2023 | TCS/SEDI IACD/Member States |
| ***Objective 2:*** *Promote the role of the IACD as a central and unified instrument of the OAS for the implementation of the sectoral priorities defined in the ministerial processes.* | | | |
| Sectoral priorities for cooperation from each Ministerial submitted and approved by the IACD Management Board | Portfolio of projects and activities of the IACD aligned with ministerial processes | Ongoing  2023-2024 | TCS/SEDI IACD/Member States |
| Coordinate with CIDI the planning of sectoral ministerial meetings. | CIDI engaged in discussion/action and substantive sectoral cooperation.  CIDI receives regular evaluation reports on the implementation of the IACD's portfolio of projects and activities, as a subsidy for ministerial meetings. | Ongoing  2023-2024 | TCS/SEDI/IACD/ Member States |
| ***Objective 3:*** *Strengthen the role of the Management Board of the IACD and the substantive contribution of the focal points of international cooperation of the Member States.* | | | |
| IACD submits draft Work Plans for deliberation by the Management Board. | Approved IACD Work Plan on annual basis | Ongoing | TCS/SEDI/IACD/ Member States |
| Develop formats to report on cooperation activities within the context of SEDI | Format for monitoring and reporting on Cooperation developed | Q2 2023 | TCS/SEDI/  IACD |
| The Management Board submits M&E Reports on cooperation within the context of SEDI to CIDI | Monitoring and evaluation of development cooperation increased | Q1 2024 | TCS/SEDI IACD/Member States |

**WORKING GROUP 2**

**FUNDRAISING TO SUPPORT DEVELOPMENT PARTNERSHIPS AT THE OAS/SEDI**

***Reference Mandates:***

* **AG/RES. 2988 (LII-O/22)**

1. To amend the Statutes of the Inter-American Agency for Cooperation and Development (IACD) to include in Article 3, “Functions,” and in Article 9, “Functions of the Management Board,” the additional function of promoting private sector participation in accordance with the proposal made by Working Group No. 2 of the IACD Management Board under objective No. 3 of its work plan: “Promote the participation of the IACD in multilateral organizations, platforms, and venues that promote private sector engagement in international cooperation”. The IACD Statute is to be amended as follows:

* Chapter II, Article 3.3: The development and establishment of cooperative relations with Permanent Observers, other states, national and international organizations, and the private sector, regarding partnership for development activities.
* Chapter III, Article 9.12: Approve, within the framework of policies established by CIDI and for the purposes of enhancing resources, guidelines for the IACD to foster cooperative relations with Permanent Observers, other states, national and international organizations, the private sector, and other entities and persons.

1. To instruct the Management Board of the IACD to explore potential funding mechanisms for the Development Cooperation Fund, beyond voluntary funds, including but not limited to the possibility of a dedicated 501c.3 vehicle for private sector contributions, and report on related proposals and recommendations to the CIDI by the second quarter of 2023.
2. To instruct the Management Board of the IACD to analyze the impact of the ICR and Cost Recovery System Methodology on the DCF and make recommendations on any related reforms by the second quarter of 2023 for the consideration of the CIDI and relevant competent authorities of the OAS.

**Objectives**

1. Explore potential funding mechanisms for the Development Cooperation Fund, beyond voluntary funds, including but not limited to the possibility of a dedicated 501c.3 vehicle for private sector contributions, and report on related proposals and recommendations to the CIDI by the second quarter of 2023.
2. Develop a framework for cooperation between the IACD and Permanent Observers and other States, national and international organizations, and the private sector, regarding partnership for development activities.
3. Promote the participation of the IACD in multilateral organizations, platforms, and venues that promote private sector engagement in international cooperation.

**Member states:** Belize, The Bahamas, Peru, Guatemala, El Salvador

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| ***Objective 1:*** *Analyze strategies to strengthen the Development Cooperation Fund and raise additional funds to carry out partnership for development activities.* | | | |
| **Actions** | **Expected result** | **Implementation schedule** | **Responsible / Implementation Methodology** |
| Mapping of potential funding mechanisms for the DCF, including 501c.3 | At least 2 mechanisms identified (501c.3 and Trust Funds) to channel private sector contributions to DCF | Q2 2023 | TCS/SEDI IACD/Member States |
| Submit funding mechanisms’ proposal for approval at the corresponding political bodies (SAF/ SLA/CIDI) | Funding Mechanisms’ proposal approved | Q3 2023 | IACD/Member States |
| Operationalize funding mechanisms for the DCF | Mechanism and Procedures for channeling private sector funding into the DCF developed and approved | Q4 2023 | TCS/SEDI IACD/Member States |
| Request to the Legal Department to modify or delete numeral m of article 86 of the Chapter IV of the “General Standards to Govern the Operations of the General Secretariat” since it refers to numeral L which was repealed by AG/RES. 2985 (LII-O-22) and therefore is no longer applicable | Updated Chapter IV of the General Standards to reflect the mandate on AG/RES. 2985 (LII-O-22) to eliminate the ICR cost from the DCF | Q2 2023 | TCS/SEDI IACD/Member States |
| Amend Article 10 of the “Statutes of the Development Cooperation Fund (OAS/DCF) and Provisions Regarding Other Partnership for Development Resources”, to reflect the mandate on AG/RES. 2985 (LII-O-22) | Amended “Statutes of the Development Cooperation Fund (OAS/DCF) and Provisions Regarding Other Partnership for Development Resources” to reflect the mandate on AG/RES. 2985 (LII-O-22) to eliminate the ICR cost from the DCF | Q2 2023 | TCS/SEDI IACD/Member States |
| DCF Visibility Strategy | A visibility strategy created that will allow countries to know the advantages and opportunities of DCF in the region | 2023 | IACD/Member States |
| Massive call in each member state to attract/identify other actors that can contribute with financial (and non-financial) resources for the implementation of the project. | At least 3 donors that provide financial resources for the implementation of the project. | 2023-2024 | Each member state/ Dissemination, selection, evaluation. |

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| ***Objective 2:*** *Develop a framework for cooperation between the IACD and Permanent Observers and other States, national and international organizations, and the private sector, regarding partnership for development activities.* | | | |
| Develop a framework to foster cooperative relations with Permanent Observers, other states, national and international organizations, the private sector, and other entities and persons | Framework developed to foster cooperation between IACD and different actors | 2023 | IACD/Member States |
| Identify among countries successful experiences of good practices and relationships between development cooperation and the private sector | New development partners are available | 2023-2024 | Each member country/ Dissemination, selection, evaluation. |
| Convene various development sectors for the execution of projects in member countries that have the participation of actors from the public sector, private sector and civil society. | At least 1 project is executed per member country involving actors from the public sector, private sector and civil society. | 2023-2024 | Each member country / Identification, call, dissemination and selection of representatives. |
| Roundtables, meetings and presentations to foster dialogue and negotiation with observer countries and potential partners proposed by the IACD for a possible contribution to the Fund | At least 3 roundtables, meetings or presentations convened by the IACD between cooperation authorities and Observer members to present current programs for possible financing | Q3-Q4 2023-  Ongoing 2024 | IACD/Member States |
| Roundtables, meetings and presentations to foster dialogue with the private sector organized at the regional level for the identification of a collaboration mechanism aimed at financing projects | At least 4 roundtables, meetings and presentations convened by the IACD between cooperation authorities and private sector for possible funding | Q3 -Q4 2023-  Ongoing 2024 | IACD/Member States |

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| ***Objective 3:*** *Promote the participation of the IACD in multilateral organizations, platforms, and venues that promote private sector engagement in international cooperation.* | | | |
| Create a working group to analyze the feasibility of incorporating the participation of the Agency in multilateral organizations, platforms and spaces that promote private sector engagement in international cooperation. | Working group created and operationalized | 2023 | IACD/Member States |
| Generate spaces for dialogue and rapprochement between the defined working group and representatives of chosen organizations, platforms and spaces | Work plan proposal for IACD´s participation in multilateral organizations, platforms and spaces that promote private sector engagement in international cooperation | 2023-2024 | Each member state / Identification, call, dissemination, and selection of representatives. |

**WORKING GROUP 3**

**ROLE OF THE IACD IN THE INTERNATIONAL DEVELOPMENT COOPERATION LANDSCAPE**

***Reference Mandates***

* **AG/RES. 2988 (LII-O/22)**

1. To entrust the IACD in coordination with the cooperation authorities to strengthen ties with other global, regional, subregional and international cooperation organizations. Additionally, to take advantage of the existing cooperation offers and resources to develop a pilot work plan to establish coordination with diverse mechanisms such as the Ibero-American General Secretariat (SEGIB) (particularly with its Affiliated Programs, Initiatives, and Projects -PIPA-) and with the Common Market of the South (MERCOSUR) and other mechanisms in which the member states of the Inter-American System participate. Likewise, with the cooperation authorities, establish guidelines to regulate relations with other global, regional, and subregional organizations related to development cooperation.
2. Instruct the IACD to present more concise and specific internal reports, improving the communication channels and instruments and visibility of the cooperation actions between the member states, aimed at the general public and external partners to the OAS, to achieve a better positioning of the Organization at an international level. Additionally, the IACD is urged to request the support from the cooperation authorities with the designing of innovative and effective communication tools and renewing existing ones, by creating a group specialized in communications issues.
3. Request the IACD to carry out a campaign to promote and socialize the CooperaNet platform to strengthen this tool as an effective identification model and match supply and demand for cooperation opportunities from the member states.

**Objective*:***Execute actions to strengthen the working methods of the MB/IACD, both in the relationship with external actors and the Member States.

**Member States:** Colombia, Uruguay, Dominican Republic, Ecuador, Brazil.

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| **Actions** | **Expected result** | **Implementation schedule** | **Responsible / Implementation Methodology** |
| Carry out a working pilot to articulate cooperation actions with the Ibero-American General Secretariat (SEGIB) and with the Common Market of the South (Mercosur). | A pilot work plan that includes the existing cooperation offers and resources to coordinate with diverse mechanisms such as the Ibero-American General Secretariat (SEGIB) (particularly its Affiliated Programs, Initiatives, and Projects (PIPA)) and the Common Market of the South (MERCOSUR) as well as other mechanisms in which InterAmerican System member states participate. | Q2 2023 | IACD/ Member States and Cooperation Authorities |
| Develop guidelines with the cooperation authorities to regulate relations with other global, regional, and subregional organizations involved in development. | Present at least two guidelines based on the Member States' needs and the priorities of the ministerial processes. The guidelines should emphasize the advantages of contacting different organizations based on their expertise.  IACD/SEDI Participation in dialogues and initiatives related to integral and sustainable development | Ongoing  2023 | IACD/ Member States and Cooperation Authorities |
| Present shorter and more specific internal reports. | Present two concise reports that include proposals to improve the actions carried out during the year’s first half and to achieve the goals outlined in the 2023 work plan. | Ongoing  2023 | MB/IACD/ Chair  Working Groups/  Member States |
| Improve the visibility actions of the IACD for the general public | Establish a new communications strategy for the 2023-2024 period that includes:   * Instruments of visibility for the existing cooperation programs. * Innovative and effective communication tools that improve the visibility of the IACD’s actions. * Specialized group in communication issues. * Improve existing communication channels. * A wide audience: including general public and external OAS partners. * Calendar of activities. | 2023-2024 | MB/IACD/ Chair  Working Groups/  Member States |
| Strengthen CooperaNet as a space for exchanging cooperation experiences and matching the offer with demand. | Present a socialization campaign that promotes the current visibility processes and outlines follow-up mechanisms to ensure that member states and cooperating authorities use the platform autonomously.  Develop a campaign to recruit experts to participate in CooperaNet exchanges and current OAS projects and programs promoting regional cooperation. Determine the areas of priority where expert assistance is most needed. | 2023-2024 | MB/IACD/ Chair  Working Groups/ Cooperation Authorities |

**LANGUAGE COOPERATION PROGRAM**

***Reference Mandates***

* **AG/RES. 2985 (LII-O/22), III, 4. b)**

To authorize the Management Board of the Inter-American Agency for Cooperation and Development to use the $75,000 allocated to the Professional Development Scholarships Program (PDSP) under OAS Scholarship and Training Program, to execute a language proficiency training and certification program in the four languages of the OAS, to the extent that funding allows but in at least two languages starting in 2023. To instruct the SEDI to pursue additional resources to complement the PDSP funding, including but not limited to Cooperation with OAS member states and Observer member states. To urge Member States and Observer Member States to provide human, financial and technical resources to support the program. Said training and certification should be made available to all citizens of all OAS Member States through the OAS Scholarships and Training Program, which should adjust its procedures to effectively implement this language proficiency training and certification program.

* **AG/RES. 2988 (LII-O/22), III,**

36. To instruct SEDI to support member states with the development of language exchange and immersion programs among Member States.

37. To urge SEDI to pursue additional funding to complement its resources to support member states in the development of language programs, including but not limited to Cooperation with OAS member states and observer member states.  To encourage member states and observer member states to provide human, financial, technical resources to support the development of language exchange and immersion programs."

* **AG/RES. 2988 (LII-O/22), VI,71.**

1. To instruct the Management Board of the IACD to authorize the use of the Professional Development Scholarship Program (PDSP) to develop a language proficiency training and certification program in the four languages of the OAS, which will be accessible to citizens of all member states and make any necessary adjustments to the Manual of Procedures of the Scholarships and Training Programs in order to facilitate this mandate."

**Objective*:*** Develop a language proficiency training and certification program in the four languages of the OAS, which will be accessible to the OAS General Secretariat and its member states.

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| **Concrete actions** | **Expected result** | **Implementation schedule** | **Responsible / Implementation Methodology** |
| Develop concrete procedures for effecting the language cooperation program for the approval of the MB IACD- and subsequently the CIDI | Procedures for effecting the language cooperation program developed and approved | Q3-Q4 2023  Ongoing 2024 | TCS/SEDI |
| Develop the Language cooperation program | Program developed.  (Selection criteria and procedures defined) | Ongoing  2023 | TCS/SEDI  MB/IACD |
| Dialogue and engagement with potential partners (private sector, academia, permanent observers, etc.) to implement and operationalize the language program. | At least 2 partnerships/cooperation agreements signed to implement the language cooperation program. | Ongoing  2023-2024 | TCS/SEDI  MB/IACD |

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